

MINOR DECLARATION FORM

Last Name _____ First Name _____

Email _____ Major _____

<u>Course #</u>	<u>Title</u>	<u>Term</u>	<u>School</u>
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____

MINOR DEPARTMENT CHAIR'S SIGNATURE

RULES GOVERNING THE ELECTION OF A MINOR

1. A student may elect a minor in a department only if the Catalogue lists a minor for that department.
2. A minimum of five courses, at least three points each, from a department outside the major will constitute a minor. No overlapping will be permitted.
3. The courses must be passed with a letter grade of *C-* or higher; *D*'s will not be counted toward the minor.
4. At least three of the minimum five courses must be qualifying Barnard or Columbia courses
5. A minor will not be recorded until all relevant courses are satisfactorily completed.
6. Any previous *P*'s in courses to be counted toward the minor will be converted when the minor is put on the transcript.
7. The courses for the minor must be approved by the chair of the department, and the yellow copy must be filed with the department chair.
8. Courses for the minor may also be used for general education requirements. For students matriculating before September 2000, two of the courses may be used towards general requirements.